

Criminal Litigation Accreditation Scheme

Application for membership

Education and Training Unit

Version 1

Please use this form if you are a solicitor who has successfully completed both the Police Station Qualification and the Magistrates' Court Qualification of the Criminal Litigation Accreditation Scheme (CLAS). Before completing the form please refer to the CLAS Procedures.

Please send this form together with certified copies of the required supporting documents and the fee of **£293.75** (inclusive of VAT) to the address below. Cheques should be made payable to "The Law Society".

The Finance Department
The Law Society
Ipsley Court, Berrington Close
Redditch
B98 0TD
Or DX 19114 Redditch

Surname

Forename(s)

SRA no.

Firm name

Firm address

DX

Telephone

Fax

Web address

Email

I apply for Stage 1 membership of the SRA's Criminal Litigation Accreditation Scheme by virtue of the fact that:

1 I hold the Police Station Qualification (PSQ) and am registered as such by the Law Society **(this applies to solicitors who have received a SRA certificate of completion for the PSQ).**

or (please tick 1 or 2 as appropriate)

2 I have successfully completed the PSQ assessments with an organisation approved by the SRA **(include a copy of the assessment organisation's notification of successful completion of the assessments).**

and

3 I hold the Magistrates' Court Qualification (MCQ) and am registered by the SRA **(this applies to solicitors who have received a Law Society certificate of completion for the MCQ).**

or (please tick 3 or 4 as appropriate)

4 I have successfully completed the MCQ assessments with an organisation approved by the SRA **(include a copy of the assessment organisation's notification of successful completion of the assessments).**

and

5 I personally undertake that I have at least 12 months continuous experience of criminal defence work involving advising and assisting clients at the police station and at the magistrates' court. **The SRA may make allowances for breaks in the continuity of experience not exceeding 12 months caused by career breaks resulting from maternity leave and long illness or disability. Please provide on a separate sheet the details of such career breaks including the dates, cause and other relevant facts.**

and

6 I have kept and will keep myself up dated with changes in criminal law and procedures pertaining to work in the police station and magistrates' court by undertaking appropriate Continuing Professional Development (CPD). **Please provide details below of the appropriate CPD undertaken during the 12 months preceding the date of this application**

Dates	Title of event	Provider

or alternatively, attach a copy of your CPD training record.

7 I hold a current practising certificate free of conditions. **If your practising certificate is subject to conditions under Section 12 of the Solicitors' Act 1974 please provide details on a separate sheet.**

8 I provide details of any other matters as may affect my suitability to be a member of CLAS of which the SRA should be aware. Any details should be provided on a separate sheet. This may include criminal matters completed or pending or complaints to the Legal Complaints Service completed or outstanding.

or (delete the inappropriate paragraph)

There are no other matters as may affect my suitability to be a member of CLAS of which the SRA should be aware.

Data Protection Act 1998

9 I understand that details of my membership of a professional accreditation scheme will be published from time to time by the SRA. The data used for such publication will be that contained in the SRA's central solicitors data base and may include: my name, my firm's name, my main practising address, practice telephone number, fax number and email address and details of my firm's web site where appropriate.

10 I **do/do not*** wish to have my membership of a professional accreditation scheme made available to other selected organisations for the purposes of marketing suitable products relevant to my membership.

*please delete as appropriate

11 I enclose the appropriate supporting documents and the fee of **£293.75** (inclusive of VAT).

Signed

Date