

Family Law Accreditation Scheme

Application for membership

Education and Training Unit
Version 1

Note: This form must be completed and submitted together with your answers to the Family Law Accreditation Scheme assessment questionnaire. Any application submitted which is incomplete cannot be considered.

(Please read the procedures leaflet before completing this application form)

1. Title (eg. Mr, Mrs, Miss, Ms)

2. ID number (if applicable)

3. Applicant's full name (surname first, forenames following)

4. Firm's name and address

Telephone number

DX number

Fax number

5. Date of admission to the roll
(if applicable)

6. If you are a solicitor, do you hold
a current unconditional practising
certificate?

Yes No

If No, please state why not.

7. If you are a Fellow of the Institute of Legal Executives (FILEX) when did you qualify?

8. FILEX membership number (if applicable).

9. Please give details of any matters you wish to add in support of your application.

10. Are there any other matters reflecting your competence or fitness of which the Solicitors Regulation Authority (SRA) ought to be aware? In this respect please note that a check will be made against all internal SRA records. Yes No

If Yes, please give full details

11. **Application route**

Please indicate the route you are applying under.

Assessment route

Interview route

12. Have you ever been convicted of an offence in any court of the UK or elsewhere (other than a motoring offence not resulting in disqualification). Yes No

If you have answered **yes** to this question full particulars of any conviction must be given on a separate sheet and submitted with this form. The address of the court and the penalty imposed must be given.

Note: Convictions which are "spent" under the Rehabilitation of Offenders Act 1974 should be disclosed by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975.

13. I certify that all the information given in this form is correct. I have read and agree to abide by the procedures for the SRA's Family Law Accreditation Scheme.

I understand that the SRA may seek verification from third parties (such as the Legal Complaints Service and the Institute of Legal Executives) of any matters pertinent to a proper consideration of my application and I authorise them to do so. I understand that references are supplied as personal and confidential and will **not** be released to me save with the consent of the referees.

14. **Data Protection Act 1998**

1. I understand that details of my membership of a professional accreditation scheme will be published from time to time by the SRA. The data used for such publication will be that contained in the SRA's central solicitor's data base and may include: my name, my firms name, my main practising address, practice telephone number, fax number and e-mail address and details of my firms web site where appropriate.
2. I **do/do not*** wish to have my membership of a professional accreditation scheme made available to other selected organisations for the purposes of marketing suitable products relevant to my membership.

Signed _____

Date _____

	Checklist	Tick box
1.	Answers to the Family Law Accreditation Scheme Assessment questionnaire certified and signed at Section 3.	<input type="checkbox"/>
2.	Every question answered fully.	<input type="checkbox"/>
3.	18 summary sheets completed.	<input type="checkbox"/>
4.	Application form for membership completed.	<input type="checkbox"/>
5.	Application route indicated.	<input type="checkbox"/>
6.	Fee enclosed with application (£528.75)	<input type="checkbox"/>

This application together with supporting documents and fee should be submitted to

The Finance Department
The Law Society
Ipsley Court, Berrington Close
Redditch
B98 0TD
Or DX 19114 Redditch