

Nottingham Law School

Legal Practice Course (LPC) profile - September 2018 (Part-Time)

Please note: The information contained in this profile is supplied by Nottingham Law School; it is the provider's responsibility to keep this information up-to-date.

Introduction from the SRA

The SRA's requirements allow providers considerable freedom to design and focus their courses to meet the needs of particular student cohorts and particular types of legal practice. Providers have a corresponding responsibility to provide clear and useful information to those making choices about where to study and which particular course to follow. To enable potential students to make informed choices, the SRA requires all providers to supply a standard set of information about their provision.

General information

At Nottingham Law School (NLS) we are confident that our Legal Practice Course (LPC) will provide you with the best training currently available. Our careers expertise and experienced and supportive teaching staff will help you get your career as a solicitor off to a flying start. NLS has an excellent reputation within the legal profession. Our LPC has continuously received the highest possible grading from the SRA of commendable practice in every area of the course.

Course Length: 2 Years.

Note: Information supplied below was correct as of February 2018. For the most up to date information please visit the link below and search "Legal Practice Course":

<https://www.ntu.ac.uk/study-and-courses/courses/find-your-course>

Why study the LLM LPC at Nottingham Law School?

- Study around work and family commitments
- Pay fees in stages, over two years to ease financial strain
- All our staff are experienced lawyers – many still practice - and students benefit from their practical knowledge.
- We teach in small groups to encourage student participation.
- Every student has a personal tutor. We get to know our students and support and encourage you in both your studies and in your employment applications at the start of your legal career.
- NLS are fully aware of the challenges for law students in the current legal employment market. We constantly review our courses to ensure that they provide our students with the qualifications, practical knowledge and experience employers are looking for.
- We have introduced a new elective – Advocacy – which will provide essential experience for anyone considering Higher Rights of Audience training.

- We offer an award-winning [pro bono](#) programme, including a [Legal Advice Centre](#) for the local community. Gaining practical legal experience gives you a head start when applying for jobs or training contracts.
- Our dedicated and experienced careers consultants provide guidance and support to help you secure a training contract or other legal employment. Applicants are invited to a careers event in June, before the LPC course starts, so that you can benefit from working with our successful [careers team](#). The number of graduates obtaining a training contract or paralegal work is consistently high.
- We provide practical experience: the Bridge to Practice module will ensure you hit the ground running at the start of your career.
- [Scholarships](#) are available.
- Studying with NLS means that you have all the facilities a large Law School can offer plus the advantages of studying within a university environment which offers outstanding library, IT, support, sports, language and student union services.

We know that with a changing job market we need to provide relevant legal experience, networking events and careers support for our students to give you the head start that you require at the beginning of your career.

Successful completion of the course enables you to proceed to a training contract and then be admitted as a solicitor. The job market is very competitive and whether you come to Nottingham Law School with a 2.1 or a 2.2 we can add value to enhance your CV and increase your employability.



SRA Information - changes to Education and Training Regulations

The SRA has recently put in place proposals to simplify the training regulations.

These proposals have resulted in the removal of the requirements for students:

1. to apply for a Certificate of Completion of the Academic Stage of Training
2. to enrol with the SRA prior to commencing the LPC.

Please read the [SRA revisions document](#) .

Please note that these changes could impact considerably upon you and it is your responsibility to ensure that you understand your revised obligations in respect of the LPC.

If you are in any doubt about how these changes affect you, please consult the [SRA website](#).

Library resources

LPC students are able to use all of the library and IT facilities of the University, in particular, the 24-hour access Boots Library. The Boots Library houses the entire Law Collection.

What you'll study

Undertaking the LPC over two years on a part-time basis has always been a good option for those students who choose to combine earning and learning. It means that you can minimise the amount of time spent away from home and the office and spread the financial burden over the two years. It may also be possible for you to complete part of your training contract whilst doing the part-time Legal Practice Course (LPC). Transfers are also possible between the part time course and the LPC [full-time](#).

Our LPC has recently been revalidated so that the successful completion of all its elements will result in the award of a Masters degree. As well as providing you with an internationally recognised qualification, you will leave NLS with enhanced insight into the legal profession and better equipped to succeed.

On the LLM you will have the opportunity to complete a project or dissertation, focusing on aspects of legal practice that are of interest to you. Your work for this will be supported by the following:

- a series of lectures delivered by experts within the legal profession
- a Bridge to Practice module
- a dedicated tutor supervisor.

Students who do not wish to study for the full masters award can still study for the award of a postgraduate diploma, that is, the traditional LPC award. However, all students will benefit from the enhancements made to the LPC.

• Stage One

The course begins with a short foundation programme in Professional Conduct and Regulation, Research, Business Accounts, and Taxation, immediately followed by the delivery of the Core Practice areas (CPAs). Students choosing the Professional Legal Practice module will also undertake workshops for this module during this stage. Teaching and learning within the CPAs will build on knowledge and skills that you have acquired during your undergraduate academic legal studies, and will integrate the LPC skills and the pervasive topics introduced in the foundation programme to ensure that you are continually practising and developing your professional legal knowledge and skills.

The CPAs are assessed in August/September of Stage One. All other Stage One modules are assessed at the end of the relevant teaching block during the Stage One teaching period.

Towards the end of Stage One you will elect whether you wish to undertake the Dissertation module or Professional Legal Practice module, and supervision and deadlines are in place to support your work planning for this module.

• Stage Two

During this stage you will study a total of three Electives to be chosen from the list of Elective modules available. The course and curriculum are designed to ensure a progressive approach to the acquisition of both knowledge and skills.

There is an increased emphasis, in particular, on the development of independent research skills both within the teaching and learning of your chosen Electives and in your studies for the Dissertation or Professional Legal Practice module.

The Elective modules will be assessed at the end of the teaching block, and you will be expected to submit the assessment for the Dissertation module no later at the end of Stage Two teaching if you wish to graduate with the full LLM award at the final examination board in July. If you are unable to complete the assessment within this period you will have further opportunities to submit but will not be eligible for an award until you have either completed this assessment or elected not to do so.

Elective Modules

- Advanced Civil Litigation
- Advanced Commercial Property
- Advanced Criminal Practice
- Commercial Law
- Employment Law
- Family and Child Protection Law

- Private Client

View the full list of [Legal practice Course \(LPC\) part-time](#) elective modules

If you elect not to complete the assessment for the Dissertation module you will be eligible for the alternative award of a Postgraduate Diploma in Legal Practice. If no election is made, but you fail to complete the assessment within nine months of completion of the course you will be automatically be given the alternative award of a Postgraduate Diploma.

Modules

- Business Law & Practice (including Taxation and Business Accounts)
- Civil and Criminal Litigation
- Property Law
- Elective one
- Elective two
- Elective three
- Wills and Administration of Estates
- Professional Conduct and Regulation
- Solicitors Accounts
- Advocacy
- Research
- Interviewing and Advising
- Writing
- Drafting
- Research dissertation / Law in Practice (optional for those taking the LLM award).

Course skills

The course skills are advocacy, interviewing, research, writing and drafting and these are often seen as providing the most demanding, and hopefully rewarding, elements of the course. We give particular attention to the written skills of research and writing and drafting; we take seriously the concerns of many firms about the capacity of trainees to handle this type of work in the early part of their training contracts.

Theoretical material is kept to a minimum, and the emphasis is normally on practice and feedback to develop the skills you will need on entering the profession.

Please note that elective modules will only run if sufficient numbers of students opt for them. Consequently, we cannot guarantee that all modules will run.

Course specification

[View the full course specification](#)

Please note that course specifications may be subject to change

Further information on what you'll study

You will take three electives. You can choose from a range of subject combinations, which have been specifically combined to align with potential practice areas.

View the full list of [Legal practice Course \(LPC\) part-time](#) elective modules

How you're taught

The course is studied on a part-time basis over two academic years. Year one (Stage One) comprises eight study weekends (Fri-Sun) and two separate five day blocks (Mon-Fri). Year two (Stage Two) comprises six/seven study weekends (Fri-Sun). For the most part, there will be no attendance requirements for Fridays, but you are recommended to set this day aside for preparation and viewing of Large Group Sessions (LGSs) and vodcasts. There may also be some assessment activities that are scheduled to take place on Fridays of a teaching weekend.

Course structure and content

The curriculum and structure of the course are partially prescribed by the SRA, as the course's external validating body.

Teaching dates

2018/19 Year One

Year 1 teaching will take place over 8 weekends and 2 full weeks (Monday to Friday), between September and June. Assessments will take place in September.

2019/20 Year Two

Year 2 teaching will take place over 6 weekends (Saturday and Sunday) between October and April. Assessments will be in May/June. Course dates to be confirmed.

Lecture Capture

Having listened to student feedback, Nottingham Trent University have implemented a Lecture Capture procedure. Available in all teaching rooms that have a capacity of at least 50 students, significant investments have been made to provide our students with this audio-visual facility on all of our campuses. Where possible, the majority of lectures will be available for our students to access as recordings that are synchronised with presentation slides. This provides students with a great tool for recapping on lectures and revision.

How will I be assessed?

Assessments are designed to integrate with the course as a whole. We assess each stage of the LPC's content by assessments at the end of that stage. You will be assessed in each skill, designed to establish competence, on a competent / not competent basis. You will be assessed by examination in each of the three compulsory and elective subjects (your own prescribed materials being allowed in the exams).

Careers and employability

Your future career

We have a dedicated [Employability Team](#) who will support you in your search for a training contract; the number of Nottingham Law School graduates gaining a training contract or paralegal work is consistently high.

At Nottingham Law School we don't view the LPC in isolation. It leads to a training contract and we can provide the support required to give you the best possible start to your legal career:

- Our Employability Team provide seminars with advice about training contract applications and interview techniques.
- We will review your training contract applications and formulate individual career plans. We also provide a practical interview preparation service.
- We provide a mentoring scheme with trainees from local law firms to provide support and guidance and a personal view of what to expect from life in the profession.
- We use the expertise gained from our MBA programme to develop your commercial awareness, which provides a true bridge into practice.
- We maintain regular contact with firms specialising in all areas of law.

There are opportunities to get involved with [pro bono](#) projects and Nottingham Law School's [Legal Advice Clinic](#), which enable you to gain practical legal work experience.

Our aim is to provide reliable, high quality legal advice and information to the local community and individuals in need. It also provides practical experience for you to undertake your professional legal training at Nottingham Law School.

Learn a new language

Alongside your study you also have the opportunity to learn a new language. The University Language Programme (ULP) is available to all students and gives you the option of learning a totally new language or improving the skills you already have.

Learning a new language can:

- enhance your communication skills
- enrich your experience when travelling abroad
- boost your career prospects.

[Find out more about the University Language Programme.](#)

Entry requirements

- **UK**

What are we looking for?

You will need **one** of the following:

- a Qualifying Law degree (2.2 or above)
- Graduate Diploma in Law / CPE with an undergraduate degree (2.2 or above)
- Institute of Legal Executives / Chartered Institute of Legal Executives qualification.

All applicants should provide evidence in their personal statement of their commitment to a career in law. Applicants should also ensure that their referee provides a full reference in support of their application. See the how to apply tab for full entry requirement details.

We specify these minimum entry requirements, but we will assess you individually on your ability to benefit from the course. We sometimes offer places on the basis of non-standard entry qualifications, and industrial or professional experience.

Getting in touch

If you need any more help or information, please email our [Admissions Team](#) or call on **+44 (0)115 848 4200**.

Accredited Prior Learning (APL)

Applications from students who have successfully completed either a Bar Vocational Course (BVC) or Bar Professional Training Course (BPTC) within five years of enrolment to our Legal Practice Course may be considered for exemption from attendance and assessment in the following.

- Stage One: Litigation; Advocacy; Drafting
- Stage Two: Two Vocational Electives

It is important for such students to contact the Course Leader as promptly as possible prior to their application to the Central Applications Board to allow their APL application to be considered. Students who transfer to Nottingham Law School to undertake Stage Two having successfully completed Stage One at another institution will be awarded the Professional Diploma.

Entry requirements

- **International**

International qualifications

We accept qualifications from schools, colleges and universities all over the world for entry onto our UG and PG degrees. If you're not sure how your international qualification matches our course requirements please visit our [international qualifications page](#).

Foundation courses

If you need to do a foundation course to meet our course requirements please visit [Nottingham Trent International College \(NTIC\)](#). If you're already studying in the UK at a school or college and would like to know if we can accept your qualification please visit our [foundation courses page](#).

English language entry requirements

If English is not your first language you need to show us that your language skills are strong enough for intensive academic study. We usually ask for an IELTS test and we accept some alternative English language tests. For this course you will need:

- IELTS 6.5 (5.5 in reading, writing, listening and speaking skills)

For a list of our language requirements please visit our [English language page](#).

If you need to do a pre-sessional English language course to meet the English requirements please visit our [pre-sessional English course page](#).

Help and support

If you have any questions about your qualifications or about making an application to the University please [contact our international team](#) for advice.

How to apply

- UK

 - Ready to join us? Just click the **Apply** button at the top of the page and follow the instructions for applying. Make sure you check the entry requirements above carefully before you do.
 - **Writing your application**
 - Be honest, thorough and persuasive in your application. Remember, we can only make a decision based on what you tell us. Make sure you include as much information as possible, including uploading evidence of results already achieved, as well as a personal statement.
 - **Application closing date**
 - Please note this course can reach its maximum capacity prior to the course start date, which will result in early closure. We encourage you to submit your application as early as possible to avoid disappointment.

- **Keeping up to date**
- After you've applied, we'll be sending you important emails throughout the application process - so check your emails regularly, including your junk mail folder.
- You can get more information and advice about applying to NTU in our [postgraduates' guide](#). Here you'll find advice about how to write a good personal statement and much more.
- **Getting in touch**
- If you need more help or support, you can call our Admissions Team on **+44 (0)115 848 4200**.
- Good luck with your application!
- Please read our notes on the [University's commitment to delivering the educational services advertised](#).

- **International**

- Apply directly to the University online using the [NTU online application portal](#).
- Apply for your as early as you can so that you have time to prepare for your studies. If you need a visa to study here you need to plan this into your application.
- For a step by step guide on making an application to the University please visit our [how to apply page](#).
- For advice on applying for a visa please visit our [visa information page](#)
- For advice on how to write a good personal statement please visit our [personal statement page](#).
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Fees and funding

- Fees for 2018 entry:

Study route	Home (UK/EU students)	International
Full-time (1 year)	£11,300	£11,300
Part-time (cost per year of study)	£5,650 (per year*)	£5,650 (per year*)
Distance Learning (cost per year of study)	£2,160	£2,160

- * Fees are payable for each year of your course and will be subject to annual increase.
- ** VAT may be payable on these fees.

- UK
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Funding your studies

Preparing for the financial side of student life is important, but there's no need to feel anxious and confused about it. We hope that our [fees](#) and [funding](#) pages will answer all your questions.

You might be able to get a scholarship to help fund your studies. We award [scholarships](#) to those students who can demonstrate excellent achievement, passion and dedication to their studies.

Please take a look at our [postgraduates' guide funding page](#) for information about sourcing grants, bursaries and scholarships, and much more.

Career Development loans may be available. For further information, please visit the [Gov.uk](#) website.

This course is eligible for the [government postgraduate loan scheme](#).

There is also an SRA registration fee which the Law School will collect from you and pay to the SRA on your behalf.

Getting in touch

For more advice and guidance, you can contact our Student Financial Support Service.

Tel: +44 (0)115 848 2494

[Find out more about our terms and conditions of study for this course.](#)

Contact details

For further information, please contact the provider direct:

Website: <http://www.ntu.ac.uk/nls/>

Email: tim.allsopp@ntu.ac.uk

Contact name: Tim Allsopp

Telephone: 0115 848 4087

Further information on how to apply

Need help with your application?

For admissions related enquiries please contact us:

Telephone: **+44 (0)115 848 4200**

[Email](#) or [Ask us a question](#)

February 2018