

QLTS- Exemptions

EU, EEA, Intra - UK
and Switzerland applicants only



Application for exemption from the Multiple Choice Test (MCT) and/or Objective Structured Clinical Examination (OSCE)

This form should be completed if you are a European Union (EU), European Economic Area (EEA), Intra-United Kingdom (UK) or Swiss applicant who wishes to claim exemption from the MCT and/or the OSCE assessments.

If you are an EU lawyer applying for exemption from stage 1 and/or stage 2 complete all sections apart from section 5. A fee of £400 is applicable.

If you are an intra-UK lawyer applying only for pre-agreed exemptions, complete all sections apart from section 7. There is no fee for this application.

If you are an intra-UK lawyer applying for more than the pre-agreed exemptions, complete all sections. A fee of £400 is applicable.

If you are an LPC graduate applying for exemption from the MCT only, complete the form QLTS - Exemptions from the Multiple Choice Test (MCT).

If you need any help completing this form after reading the guidance on our website, contact us by telephone on 0370 606 2555. If you are calling from overseas use +44 (0) 121 329 6800. Our lines are open Monday, Wednesday, Thursday and Friday: 08.00 to 18.00, Tuesday: 09.30 to 18.00. Calls may be monitored/recorded for training purposes. Alternatively you can email us at contactcentre@sra.org.uk.

Kaplan will not let you book onto the QLTS assessments until you have received our decision. This will confirm that you have or have not been granted exemption from the MCT and/or the OSCE assessments.

1. Personal details

Complete all the boxes in this section and make sure that the name you provide is the same as it appears on the register of your home Bar(s)/Law Society.

Forename(s)	
Surname	
Title (for example Mr/Mrs/Miss etc)	Date of birth
Nationality	SRA ID (If known)
Second (Dual) Nationality (if applicable)	

2. Contact address

Complete all the boxes in this section.

Address

Town

County

Postcode

Country

Telephone

Email address

3. Previous applications

Provide details of any previous applications you have made and tell us your SRA ID if known.

1. Have you ever made a previous application to the SRA or to The Law Society of England and Wales

- to transfer under the Qualified Lawyers Transfer Regulations 1990 or 2009
- to transfer under the Qualified Lawyers Transfer Scheme Regulations
- for enrolment as a student member of the SRA or The Law Society
- to be a Registered European Lawyer (REL)
- to be a Registered Foreign Lawyer (RFL)?

Application Type

Date of application

SRA ID

Outcome

Application Type

Date of application

SRA ID

Outcome

Continue on a separate sheet if you have made more than two previous applications.

4. Details of home jurisdiction

Name and address of the Law Society or Bar of the jurisdiction in which you are admitted.

Jurisdiction on which your application is based

Professional title in this jurisdiction

Name of Law Society or Bar

Address of Law Society or Bar

Date of qualification

Registration number

Other jurisdictions

Professional title in this jurisdiction

Name of Law Society or Bar

Address of Law Society or Bar

Date of qualification

Registration number

Attach an original Certificate of Good Standing for each jurisdiction with which you have been registered.

The certificate must have been issued no more than three months prior to submission of this application. Provide a translation of your certificate if it is not issued in English.

5. If you are a Barrister of England and Wales, a Scottish Solicitor, a Scottish Advocate or a Solicitor of the Republic of Ireland and you are applying for the exemptions relevant to your qualification, then tick the relevant box below.

If you are applying for exemptions under Section 5 only, there is no fee required.

Tick ONE of the options below:

Barrister of England and Wales

Scotland Solicitor

Scotland Advocate

Ireland Solicitor

For all of the above applicants:

I acknowledge that I have not submitted any evidence of my experience and/or knowledge of the Day One Outcomes.

6. Degrees and qualifications

Set out degrees and diplomas awarded, the professional examinations you have passed and any courses you have completed as part of your route to qualification in your home jurisdiction.

You do not need to send in any certificates with your initial application (unless to verify how you have met the Day One Outcomes). However, the SRA reserves the right to request certified copies of certificates.

If you have passed the Legal Practice Course (LPC), then you can apply for exemption from Part 1 of the QLTS assessments by completing the QLTS - Exemption from the Multiple Choice Test (MCT) application.

Institution	Title of qualification	Course start date	Course end date
<p>We reserve the right to request original or certified copies of certificates.</p>			

7. Experience and knowledge of law and practice of England and Wales for consideration by an SRA assessor

Applicants completing this section of the form are required to pay a fee of £400.

If you already have knowledge and experience of English and Welsh law and practice which you would like us to take into account, complete the Assessment Table appropriate to your qualification available from www.sra.org.uk/qlts and submit it with your evidence.

List the evidence you have sent us in the table below so that we can check your application is complete.

Type of experience (i.e. - professional experience, training, CPD, seminars)	Institution/employer and dates	Evidence at annex:

8. Declaration

This declaration must be completed in all cases. Read the notes before completing this section.

Knowingly or recklessly giving us information which is false or misleading, or failing to inform us of materially significant information, may lead us to take disciplinary action against you.

I confirm that:

1. I am the individual named on this application and I have read the guidance notes.
2. I understand that you may make such enquiries and seek information as you consider appropriate in the course of verifying the information given in this form.
3. The information in this application is accurate and complete to the best of my knowledge and belief.
4. I understand that you may need to communicate my personal data to the approved assessment body.
5. I agree to notify you of any other information relevant to the application and inform you straightaway of any changes to the information which I have provided.

Full name

SRA number

Signature

Date

If completed electronically tick to say you confirm the declaration

If the form is not signed and the fee (if applicable) is not received your application will not be processed.

Privacy Notice

The Law Society is the data controller of the personal information we collect. We are the independent, regulatory arm of the Law Society, and operate separately from it.

For the purpose of verification and evaluation, information regarding your qualifications and experience may be shared with the following third parties:

- Course providers
- External assessors

Further details regarding your rights under data protection legislation and how your information is used can be found here: <https://www.sra.org.uk/dpa/>.

9. Application checklist

To help us process your application quickly, check that:

- The declaration has been signed and dated.
- Any additional sheets are labelled and attached to this form.
- Full payment is included, if applicable.
- Two copies of evidence of your knowledge, experience and training for Section 7 has been included (if applicable).
- Original Certificate of Good Standing is attached.

10. Returning the application form (if no fee payable)

Return this form to:

Post

Solicitors Regulation Authority
The Cube
199 Wharfside Street
Birmingham B1 1RN

DX

DX 720293 BIRMINGHAM 47

11. Methods of Payment form (if fee payable)

You can pay the full amount by cheque, postal order or bank transfer. We do not accept credit or debt card payments.

We will hold any payment we receive without an accompanying application form for up to 30 days before returning it to the sender.

Bank Transfer payments

If paying direct from your bank account, you must ensure you have instructed your bank to pay us, as we are unable to request the payment for you.

12. Returning the application and method of payment form

A fee of £400 is payable if you are requesting an assessment of your experience and knowledge of law and practice in England and Wales.

If you are applying for the exemptions relevant to your qualification as a Barrister of England and Wales, a Scottish Solicitor, a Scottish Advocate or a Solicitor of the Republic of Ireland, there is no fee payable.

Return this application and method of payment form to:

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Solicitors Regulation Authority
The Cube
199 Wharfside Street
Birmingham B1 1RN

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13. What happens next?

If you are applying for Intra-UK exemptions, we aim to make an assessment of your application within 30 days of receipt of your application.

If you are an EU applicant or an Intra-UK applicant applying for further exemptions, we aim to make a decision within six months of receipt of your application.

We will check your application to ensure that we have all of the information we require. If your application is incomplete or we require further information, we will contact you to request this.