

# Admission forms and fees

27 April 2020

During the coronavirus outbreak, we encourage you to send your Admission Application form (AD1) to us through email rather than in the post. This is to make sure the form is processed in good time ahead of your expected admission date. Please email your form, and any relevant documentation, to [accountsreceivable@sra.org.uk](mailto:accountsreceivable@sra.org.uk) [mailto:accountsreceivable@sra.org.uk].

To pay, please complete the relevant sections of the methods of payment form, and send it with your completed application once you have instructed your bank to send payment direct.

If you have any questions, please contact us by emailing [SRAAdmissions@sra.org.uk](mailto:SRAAdmissions@sra.org.uk) [mailto:SRAAdmissions@sra.org.uk].

Applications for admission are now being considered for 2 December 2019 onwards.

The Character and Suitability Assessment form is for you to find out if you have the character and suitability to be admitted as a solicitor. You can use this at any time before applying for admission. You only need to complete this form if you have any issues to disclose under our Assessment of Character and Suitability Rules [[solicitors/standards-regulations/assessment-character-suitability-rules/](#)].

Our decision on your early assessment of character and suitability is not binding. However, providing you have no other issues to disclose, we usually uphold this decision when you apply for admission.

Before sending us any of these forms, you must complete the pre-admission screening process [[trainees/admission/dbs-check/](#)].

*Admission application form (AD1) (PDF 11 pages, 229KB)*  
[[globalassets/documents/students/admission/ad1-form.pdf?version=495c89](#)]

*Admission application form (AD1) notes (PDF 10 pages, 820KB)*  
[[globalassets/documents/students/admission/ad1-notes.pdf?version=495c89](#)]

*Admission application form for Registered European Lawyers (AD15) (PDF 17 pages, 272KB)*  
[[globalassets/documents/students/admission/ad15-form.pdf?version=498969](#)]

*Admission application form for Registered European Lawyers (AD15) notes (PDF 12 pages, 238KB)*  
[[globalassets/documents/students/admission/ad15-notes.pdf?version=495d1a](#)]

*Character and Suitability Application (PRT2) (PDF 13 pages, 298KB)*  
[[globalassets/documents/trainees/character-suitability-application.pdf?version=495d11](#)]

## Our service levels

AD1	Any application with a character and suitability issue disclosed	AD15	Screening	AD1 with QLTR work experience
30 days	6 months	4 months	6 weeks	3 months

## Admission fees

AD1	AD15	Screening
£100	£500	£39

## *Practising certificate fee 2019/2020*

1 November 2019 to 31 December 2019 inclusive	1 January 2020 to 31 March 2020 inclusive	1 April 2020 to 30 June 2020 inclusive	1 July 2020 to 31 October 2020 inclusive
£338	£281	£223	£166

These fees include a £60 contribution towards the Compensation Fund. Employees of the Crown Prosecution Service do not need to pay this and should deduct it from their fee.

### *Methods of payment*

See ways to pay [[mysra/fees/ways-to-pay](#)].