

FAQs about keeping of the roll

Browse FAQs about applying to stay on the roll of solicitors or restoring/removing your name to/from the roll. To begin, select a topic below.

You can also browse FAQs about using mySRA [[/mysra/services/faqs-user/](#)]

Information about staying on the roll

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How do I keep my name on the roll?

Your name will automatically remain on the roll until we complete the keeping of the roll exercise.

You no longer have to pay a fee or complete an application each year.

We will complete a keeping of the roll exercise when we need to check that the information we hold is correct.

So that we can contact you, please keep your professional and personal details up to date in your mySRA account.

Go to Manage my individual account [[/mysra/manage-account/individual-account/](#)] to find out how to update your details.

What work can I do as a non-practising solicitor?

To find out what work you can do as a non-practising solicitor please contact our Professional Ethics Guidance team.

What are the benefits of staying on the roll?

The benefits to staying on the roll, are:

- You can call yourself a *non-practising* solicitor.
- You remain a member of the Law Society [<http://www.lawsociety.org.uk/>].
- You have continued Council member voting rights.
- You can use the Chancery Lane library.
- You can get discounted prices on products and services [<https://www.lawsociety.org.uk/support-services/membership-extra/>] for you and your business.

Do I need to activate mySRA account?

Yes. If you have not already done so, you will need to activate your mySRA account and keep your contact details up to date.

To activate your account:

1. Go to login page
2. Click on **Request an activation code** link
3. Your activation code will be sent to the postal address we hold for you (the code is only valid for 28 days)

4. When you receive the activation code go to login page and click on the link
I have a valid activation code
5. You can then complete the set up of your account by choosing a user name and password
6. Once your account is fully set up you can login by going to the login page and entering your username and password and selecting the 'sign in' button.

Log in to mySRA now

[\[/link/93f017776e78490eac32edeb8f5a63e0.aspx\]](#)

[\[/link/93f017776e78490eac32edeb8f5a63e0.aspx\]](#)

Restoring or removing your name to or from the roll

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Restore your name to, or remove your name from, the roll

Former solicitor whose name has been struck off the roll

If you are a former solicitor whose name has been struck off the roll, you must apply to the Solicitors Disciplinary Tribunal (SDT), to have your name restored to the roll. An application must be made on the prescribed form which is available on the SDT's website

[\[https://www.solicitorstribunal.org.uk/\]](https://www.solicitorstribunal.org.uk/) .

If your name has been removed from the roll for any other reason

You can apply to restore your name to the roll of solicitors through your mySRA account.

The fee is £20.

Find out how to be restored to the roll [\[/mysra/manage-account/individual-account/step-by-step-guides/restoration-roll/\]](#) and complete the application.

How do I remove my name from the roll?

You can apply to remove your name from the roll of solicitors through your mySRA account.

There is no fee.

If you choose to remove your name your membership of the Law Society will stop and you will need to refer to yourself as a former solicitor.

Find out how to complete the application for removal from the roll [\[/mysra/manage-account/individual-account/step-by-step-guides/removal-roll/\]](#) .

mySRA user support

Open all [#]

I have been locked out of my account. What should I do?

After 10 attempts mySRA will temporarily lock for 1 minute, each incorrect attempt after that will increase the lock time by a further 1 minute

If you reset your password it unlocks the account.

To reset your password, you should select Forgotten Password on the login page.

- Enter your username and your account email address.
- Click 'email me my verification code'
- The code will be emailed to you.
- Enter the 6- digit code and continue
- Then enter and confirm your new password
- Go back to the login page to login with your new password.

I have forgotten my password. What should I do?

To reset your password, you should select Forgotten Password on the login page.

- Enter your username and your account email address.
- Click 'email me my verification code'
- The code will be emailed to you.
- Enter the 6- digit code and continue
- Then enter and confirm your new password
- Go back to the login page to login with your new password.

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I have forgotten my username. What do I do?

Go to login page.

Enter the email address for your account.

We will email your username to your account email.