

mySRA updates

Individual renewal application (2020/21)

23 October 2020

This year, we are running practising certificate renewals on a new IT system and with new telephony, which has been particularly challenging against the backdrop of the impact of Covid-19 on us and on the profession.

We know there have been some teething problems and a small number of organisations have experienced technical issues. Therefore, we have decided to extend the renewal period to Friday 20 November.

Before you start

This tells you what your application is for and what information you need to give us.

The practising certificate and registration renewal forms can now be found in mySRA [\[mysra\]](#) under 'Start a new application' and in 'Available applications'. The form is called 'Apply for a practising certificate'.

Continuing competence

You will be asked: "Have you reflected on your practice and addressed any identified learning and development needs in the past year?". If you have been placed on furlough this year, we have a Q&A [\[sra/news/coronavirus-qa/#furlough\]](#) on how this impacts your continuing competence.

Reduced fees

If you are currently, or have recently been, on maternity leave (or equivalent) or are a registered foreign lawyer based mainly outside England and Wales, you may be eligible for a reduced fee.

Fee/declaration/payment

This is where you will confirm the information given within this application is correct and the declaration statement must be ticked to proceed.

How you pay your practising certificate or registration fee is slightly different this year. The fee summary page will show you how the fee is broken down - administration, regulatory and Compensation Fund contribution.

In most cases we will approve your practising certificate or registration application immediately and you will pay all your fees in one go.

However, if we need to further assess your application, you will only pay your administration fee for now. If we approve the application, you will then pay the regulatory fee and Compensation Fund contribution.

More about practising fees and Compensation Fund contributions [\[mysra/fees\]](#) .

Help and guidance

Get help using mySRA [\[mysra/manage-account\]](#) .