

Get a mySRA account

July 2020

Activating a mySRA account

Trainees registered with the SRA

If you are already registered with us as a trainee, we will send you an email by 31 July 2020 to activate your mySRA account.

Once you have activated your account, you will have access to the information we hold about you and your period of recognised training.

Please do not create a mySRA account.

Activate your account
[<https://my.sra.org.uk>]

[<https://my.sra.org.uk>]

Creating an account

You will need to create an account if you:

- are joining a firm as a trainee
- are a non-solicitor employee at a law firm who wishes to update organisation details
- are an individual who wants to apply to become a registered European lawyer or registered foreign lawyer for the first time.

What can I do in my account?

- Pay for applications via credit or debit card.
- If you are an ORC or AUS you can manage your firm's account as well.
- Get reminders and prompts.

How to

Open all [#]

Create an account

1. To create an account, you will need to go to the login page and click on create an account.
2. On the Create Your Account page, type a username and password in the available fields

Your username must begin with a letter or number. However, it can contain a combination of letters, numbers and the symbols below.

Your password should be 8-16 characters and contain three out of four of the following:

1. lowercase characters

2. uppercase characters
 3. digits (0-9)
 4. one or more of the following symbols: @ # \$ % ^ & * - _ + = [] { } | \ : ' , ? / ` ~ " () ;
3. Once created, retype your password in the Confirm password field.

Type in a valid email address to receive a verification code as part of the account set process Click the Email me a verification code button

Copy the verification code from the email into the Verification Code field

Click the Submit Code button

If the code is correct, click the Continue button

To complete the account set up process, create a profile on the Create account page

4. The following fields are mandatory:
1. First name
 2. Last name
 3. Date of Birth
 4. Account email address (pre-populated from previous page)
 5. Contact email address
 6. Personal address

Click the Save button

The account has now been set up successfully.

Find my SRA number

To find your SRA number, type your name into the Solicitor's Register [[consumers/register/](#)].

Log in to mySRA

Click on the mySRA link on the home screen

Enter your username and password to log in

Check if a link is secure

All the links from our website to the portal our secure. However, if you want to check that you are logging in to mySRA account securely, check the padlock sign at the start of the link and that it starts with https rather than http. This shows that it is encrypted. For extra reassurance you can insert it into Transparency Report Google.

https://transparencyreport.google.com/safe-browsing/search?hl=en_GB

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